

Workforce Morris,

a part of the Employment Outreach Program, is dedicated to helping everyone in the community to obtain the required resources in current times. As we evaluate the ongoing economic and financial challenges being faced by so many people throughout the area, our mission is to create and deliver a variety of employment-related programs and resources that are:

- Focused
- Meaningful
- Timely
- Educational
- Informative
- Balanced

We encourage you to review each of the pages on our newsletter and website – as each one describes an important aspect or service of our program.

Workforce Morris covers:

- A listing of current job openings
- Helpful articles about landing the job you want
- Centralized listing of programs and resources (local, regional and national) that will help you with most any aspect of your career or job search

This is Workforce Morris: a resource created for you.

For more information and a link to our complete job listings visit: <http://EmploymentOutreach.org>



This Issue

Job Seeking in the New Economy P.1
Job Openings / Calendar P.2

Job Seeking in the New Economy

The great recession is causing millions of people to reevaluate their career. It has created a permanent paradigm shift. It has changed the economic landscape and the economic turmoil has created dramatic new trends. We are reinventing ourselves by going back to school, discovering new career paths, starting new businesses, and reformulating retirement. Finding a new career is a full-time job and perhaps the most challenging job you will ever have. It demands a high level of intensity and a new set of knowledge and skills most people do not possess. It is essential for job seekers to reinvent themselves because obtaining the knowledge and skill required for a successful job search accelerates the journey. Once you land in a new career it will require advanced skills in areas such as innovative thinking, building high energy relationships, bringing added value to the company, problem solving skills, and time management.

We hate uncertainty. How do you bring certainty into an uncertain situation? You begin by creating a direction for yourself, by knowing your intentions and developing a few crystal clear objectives. Compose a vision that aligns with what you want, what's right for you, and what will lead not simply to an expedient solution but to an outstanding one. Spotlight a career of purpose and meaning as you follow your dreams into uncharted territory. Articulate a clear direction so you have a road map for success. You do this by writing the vision out in detail. It will help you make decisions and develop a stationary target that is easier to focus on.

Why start a vision and take the time to dream? A vision is like a desire that causes us to see. What opportunities do you want in your career? Ask yourself, "Where do I envision my career in one year?"

Reflect on what an outstanding career means to you and describe it in detail just as if you had already achieved it. Experience how great it will feel to have accomplished all the goals you set out for yourself. Feel the security, pride, happiness, and success you own based on finding what's right for you.

So here is your assignment. Consider yourself in a time and place where your career has been working beautifully. What's different? Go into lots of detail about this including what you are doing, the kind of company you work for, your attitude, what you're thinking and feeling, what your boss and peers are like, what your behavior is like, etc. Ask yourself whatever questions come naturally to mind. Write your responses in detail. Take the time to write a couple of pages and develop a scenario that you can truly imagine. When you have finished writing the vision, take the time to read your work, and search for the essential objectives for your career. They will be apparent. You will have the starting point for **discovering the right job for you.**

Neil Cooper is a certified business and life skills coach who graduated from iPEC Coaching School in Shrewsbury, NJ. Neil works with business owners, executives and management teams to accelerate their professional and personal growth. Neil uses a leadership development system designed to build awareness of who we really are and how we can break through what holds us back from success.

Neil received a Master Practitioner Certification in Neuro Linguistic Programming and worked as an executive in the men's fashion business for much of his career.

Now, Neil works with business owners helping them shape their businesses into what they thought it would be when they established it. Neil works with job seekers and has developed a 5-step process to develop your career plan. It is a process for turning your career search into a measurable action plan with a target and daily activities. Find a strategy and a plan to get the job done!

Neil is located in Rockaway Township, NJ. More information can be found at <http://www.CooperLeadershipCoaching.com>



HOT JOB OPENINGS

Job Opening 1:

Assistant Product Manager- Florham Park, NJ
 Job Order #: 11357 Temporary Job

RESPONSIBILITIES:

- Assist product managers in their day-to-day tasks
- Will accurately enter data, and at same time manage multiple projects, deadlines and follow-up

SKILLS:

- Must be computer literate
- Must know MS Office Suite (Microsoft Word and Excel)
- SAP and Excel database management skills (like VLookup functions) experience a plus
- Work with Excel Pivot Tables and SAP or any other ERP program is a plus
- Must be highly organized and able to quickly learn a variety of computer applications

EDUCATION: High School diploma required, BS degree preferred

Send Resumes to:
resumes@primetimepersonnel.com

Job Opening 2:

Financial Analyst 1- East Hanover, NJ
 Job Order # 11352 Temporary Job

RESPONSIBILITIES:

- Review and approve task orders submitted by the Marketing teams
- Issue open purchase order reports
- Monitor receiving status
- Monitor month-end close with Finance Manager
- Review GR/IR issues
- Attend brand budget meetings

SKILLS:

- Must be experienced with Excel
- Knowledge of Ariba and SAP is a plus.
- Must be willing to work independently and be a team player

EDUCATION: BA required

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Meet the Board

Robert J. Peluso, MBA
President

Alan S. Golub Esq.
Legal Counsel

Lisa Montalbano
Board Secretary

Craig Schlosser
Executive Director

Frank L. Cahill
Executive Board Member

Board of Directors:
Judith Laaksonen
Ildiko Peluso
Sergio Lorenzo
Rick Wasserman

CALENDAR OF EVENTS

Parsippany Area Chamber of Commerce Events:

<u>Date</u>	<u>Event</u>	<u>Location</u>
Thursday, April 19, 2011	“How to Survive and Thrive in Today’s Business Environment” Seminar	7:45am-10:00am at Embassy Suites Hotel 909 Parsippany Blvd, Parsippany NJ, 07054
Wednesday, April 27, 2011	3 rd Annual Job Fair	10am-2pmat Meadow Wood Manor 461 Route 10 East, Randolph NJ 07869

For more information visit our website: <http://www.parsippanychamber.org>



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